



Bayside Camp and Retreat

Position Description | Junior Leader

Position Purpose

Assist in facilitating the camp program through support roles in Kitchen/Crew and or Program Departments creating a wonder filled and safe experiences for campers and guests

Essential Job Functions:

1. **Assist in facilitating the camp program through support roles in Kitchen/Crew and or Program Departments.**
 - a. Assist in the daily operations of the camp kitchen:
 - a. Assist in the preparation of food such as washing and peeling vegetables, baking and other food prep.
 - b. Prepare tables for serving of meals.
 - c. Ensure that all food is properly stored.
 - d. Clean and keep up the cleanliness of the kitchen and related equipment.
 - b. Assist in the daily operations of the crew team:
 - a. Assist in cleaning and janitorial work in the lodge and cabins
 - b. Assist with maintenance projects
 - c. Assist in the dish room
 - c. Assist in the implementation of program events and activities
 - a. Assist in the preparation, set-up and facilitation of games
 - b. Assist in the preparation, set-up and facilitation of activities and events.

2. **Be a role model to campers and staff in you attitude and behaviour.**
 - a. Follow and uphold all safety and security rules and procedures.
 - b. Set a good example to campers and others in regard to general camp procedures and practices including sanitation, schedule and sportsmanship.



Employment Details

Weeks of Work:	8
Start Date:	June 30, 2024
End Date:	August 18, 2024
Staff Training Dates:	Highly recommended conference weekend: May 10-12 Mandatory staff training: May 24-26, June 7-9
Gross Salary:	Base Rate: \$100/week

Requirements/Skills

- At least 16 years of age
- Current CPR and Standard First Aid
- Experience working with children in different capacities is an asset
- Ability to work with children/youth and other staff
- Adaptable
- Good at following directions
- Willing to be a servant leader
- Leadership skills
- Ability to work independently and manage time in order to complete daily tasks without direction

Relationships/Accountability

Reports to: Cabin Leader, Head Cabin Leader, Executive and Associate Directors

Peer Relationships: All Bayside Camp staff

Internal Relationships: Camp staff, campers

External Relationships: Parents, visitors

